

***How does the school know if children need extra help and what should I do if I think my child may have special educational needs?***

At Featherstone Wood, assessment procedures are in place to continuously monitor pupil attainment. Children with special educational needs may be identified through:-

- assessments
- information from previous settings and key stages
- discussion with colleagues, child or parental concerns
- pupil progress meetings with the Class teacher, Head teacher and SENCO
- external agencies

Teachers can access advice and support from the SENCO (Rebecca Smith) or Pastoral Lead (Amy Handysides)

During a child's time at Featherstone Wood, if a parent becomes concerned about their child's learning they can:

- make an appointment with the Class Teacher
- attend a monthly surgery session with the SENCO or Pastoral Lead

***How can I find out information about the local authority's Local Offer of services and provision for children and young people with special educational needs and disability?***

The local authority, Hertfordshire County Council, has published its local offer on its website:

[www.hertsdirect.org/localoffer](http://www.hertsdirect.org/localoffer)

A copy of the full 'SEN Information Report' for Featherstone Wood is available on the school website.



## **SEN Information Report**

## **Summary Booklet for Parents**

## ***How will school staff support my child?***

The school's policy for Special Educational Needs recognises the need for a graduated response to the identification and assessment of children who fall behind age appropriate expectations or who do not make expected progress. This means that the provision will be suited to the current needs of the child and will change over time.

All children's learning is supported through:

- individualised targets
- feedback on next steps
- differentiated activities

Some children may sometimes require additional individual or small group support to enable them to remain on track; however this does not necessarily constitute a Special Educational Need

If a child does not make accelerated progress as a result of these interventions, this may be an indicator of a greater barrier to learning requiring further investigation. This may include seeking advice from external professionals. Parents are always involved in discussions about how to best support their child and consent is always obtained before the school works with external agencies.

## ***How is the decision made about how much support my child will receive?***

The amount and type of support given is determined initially by the Class teacher and SENCO following the identification and assessment of needs, barriers to learning and stage of development. This decision will be made in consultation with parents and carers, and any relevant external agencies. We also seek to involve children as far as possible in the decision making process, whether through observing them in the classroom or inviting them to meetings where appropriate.

Where the school is unable to provide the level of support needed by a child an application for additional funding (ENF) will be made.

## ***How will I know how my child is doing?***

At Featherstone Wood we are committed to working closely with our parents to provide the best outcomes possible for our children.

- Children's progress is closely tracked through our assessment systems.
- We endeavour to communicate with parents effectively about their child's learning and development. Parents and carers of children receiving SEN support will meet with the Class Teacher at least termly, at the Autumn

- and Spring Term Parents' Consultations and at a further meeting in the summer term. The SENCO may attend these meetings if required. At this meeting, the Assess, Plan, Do, Review cycle is used to discuss progress and identify next steps. This ensures that everyone is clear about the impact of support given and enables support to be adjusted as appropriate.
- Children have individual folders that record progress towards the short-term targets which will support them in their learning, as well as the progress towards meeting these targets.
- In addition, parents and carers are always welcome to meet with us to discuss their child's learning at other times.
- We may also communicate through feedback in home school diaries, phone calls home or daily conversations.

## ***Who can I contact for further information?***

Your first point of contact is your child's class teacher. However, if you feel you need further support, the key contacts are:  
Head teacher- Louise Shuttleworth  
Assistant Head SEN- Rebecca Smith  
Assistant Head Pastoral- Amy Handysides  
SEN link Governor- Shirley Richards  
Chair of Governors- Jacky Nichols