



Guidance for
Nappy Changing

Spring 2010

Reviewed Spring 2012

Reviewed Autumn 2014

Review Date Autumn 2016

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Headteacher

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Chair of Governors

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Date

Guidelines for Changing Nappies

Who should change nappies?

Any member of staff who is CRB checked has a responsibility to change a child's nappy should it be soiled. Children will be changed at any time during the school day should it be necessary.

Where should nappies be changed?

Nappies or soiled clothing should be changed in the first-aid room or in the toilets in the classroom. Privacy and dignity should be maintained at all times.

What resources will be used?

Parents should provide nappies, nappy sacks, wipes and spare clothing for children who may require it throughout the school day. Parents should be reminded when supplies are running low.

How will the nappy be disposed of?

Soiled nappies should be placed in the self-sealing hygienic disposal unit which is emptied daily.

What infection controls are in place?

Staff should wear disposable gloves and aprons when dealing with soiled clothing or nappies. The changing area should be cleaned down after use. Hot water and soap should be available to wash hands after the task has been completed. Paper towels should be available for drying hands.

What should staff do if the child is unduly distressed by the experience?

If a child is unduly distressed about having their nappy changed, parents should be contacted to discuss the matter. A plan should be put into place for individual children should the need arise.

What staff should do if marks or injuries are noticed on a child

Staff should follow the procedure as outlined in the Child Protection Policy.

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