



Exclusions Policy

Reviewed June 2016

Next review date Summer 2018

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Headteacher

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Date

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Chair of Governors

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Date

Featherstone Wood Primary School

Any exclusions that are imposed by the Headteacher will adhere to the HfL exclusion guidance supplement dates April 2016 and Featherstone Wood's Behaviour Policy.

Introduction

At Featherstone Wood Primary School, we believe that all children will have access to a just and fair education. If any pupil makes this impossible, then the Headteacher may exclude them from their class or the school, in order to protect the rights of the other children.

This policy should be read in relation to the school's Behaviour Policy in which it is made clear that the school makes every effort to support children to make appropriate choices.

Exclusion

There are four different types of exclusion:

Lunchtime Exclusion

Parents should be informed with 24 hours notice, in writing where this sanction is imposed. This may be appropriate if behaviour causing concern usually manifests itself during the lunchtime period e.g. persistent disobedience and refusal to comply with the reasonable requests of midday supervisors.

Internal Exclusion

This may be used as a sanction before a fixed-term exclusion is sanctioned. Work will be provided for the child to complete in another class of the school. Internal exclusion would be used for the shortest period possible. Parents will be informed of the sanction.

Fixed-term Exclusion

A fixed-term exclusion is put into place for serious breaches of the school's behaviour policy and if allowing the pupil to remain in school would seriously harm the education or welfare of the pupil or others in the school.

Parents will be informed as soon as possible and decision confirmed in writing. Work will be provided for completion at home. The Headteacher may consult with the Integration Team for any additional guidance. If the child does not already have a Pastoral Support Programme (PSP), other appropriate paperwork will be drafted by the Inclusion Coordinator to be discussed with the parents and the child in order to provide continued support.

If a fixed-term exclusion lasts for more than six days, arrangements will be made for the child to be educated outside of the school.

Permanent Exclusion

The decision to permanently exclude a child is extremely serious and would be an acknowledgement by the school that it had exhausted all available strategies for dealing with the child. The decision to permanently exclude would be taken only in response to a







serious breach of the school's behaviour policy and if allowing the pupil to remain on site would serious harm the education or welfare of the pupil or others within the school.

Permanent exclusion would only be used as the last resort.

There will, however, be exceptional circumstances where, in the Headteacher's judgement it is appropriate to permanently exclude a child for a first or 'one-off' offence.




Should the decision be taken to permanently exclude a child, their parents will be informed immediately both verbally and in writing. Parents will be informed of their right to appeal.




Circumstances in which the Headteacher may consider the use of the exclusion process:


-  Health and safety of children (including violence, aggression and threatening behaviour towards children or staff)
-  Serious breaches of school discipline; disobedience, refusing to comply with reasonable requests from teachers/Headteacher
-  Persistently repeated poor behaviour which affects the learning of other children (after repeated reminders, consistent support, parental involvement/support, warnings)
-  Openly disregarding the authority of the school, teachers or Headteacher
-  Drugs related offences (including use, promotion, possession and selling)
-  Criminal offences (such as burglary or criminal damage on the school site)




The school will **not** exclude a child because of the behaviour of its parent or carer.

If there is the possibility of exclusion, the Headteacher will:


-  have ensured that a thorough investigation has been carried out
-  consider all the evidence available to support the allegations, taking into account school policies and where applicable, the race relation act and disability discrimination act
-  allow and encourage the pupil to give their version of events

-  check whether the event might have been provoked, e.g. by bullying or sexual or racial harassment
-  keep a written record of the action taken (and copies of records made by other members of staff) including any interviews with the pupils concerned. Where ever possible, these statements will be signed and dated
-  If necessary consult others, but not anyone who might have a role in reviewing the decision

-  check that a PSP and support strategies have been put into place and fully implemented

-  Inform the Chair of Governors by phone / email
-  Inform CS as appropriate
-  ensure the exclusion is for the shortest time necessary






After exclusion, the Headteacher will:

-  ensure that all written logs have been completed and filed




The Headteacher's written report to Governors will inform them of any lunchtime, internal, fixed-term or permanent exclusions

Permanent Exclusion

A permanent exclusion will be considered if:



-  At least two other temporary exclusions have not had sufficient impact and the negative behaviour persistently continues
-  the effective education of other children is being effected
-  other behaviour modification strategies have not had sufficient impact
-  outside agencies have been used, but have not succeeded in improving behavior
-  a PSP has been put into place but has not succeeded in helping the child to make better choices


Governors will be informed of the likelihood of the permanent exclusion.

-  a sub-committee of the Governing Body will review any decision made by the Headteacher to impose a permanent exclusion, as described in DCSF guidance
-  only the Headteacher (or teacher in charge) may exclude a child from school. The Headteacher may decide to consult a member of the Governing Body, however that particular governor may not be involved in any subsequent review of the decision to exclude
-  a letter informing the parents about the decision will be sent within 24 hours of the governors meeting to review the exclusion

Reintegration into School

A successful reintegration of a child following a fixed-term exclusion should be carried out working in partnership with one or more of the child's parents or carers.


-  the written letter for the fixed-term exclusion provided for parents will inform them of them of the first day and date when the child may return to school
-  an integration meeting, in school, will be held with the parent(s) or carer(s), who, along with the pupil must make positive, helpful promises about future behaviour


 if, despite an invitation, a parent or carer is unwilling to attend, a reintegration meeting will still occur with the child. If at all possible, an additional adult such as the Inclusion Officer, will be present to witness the integration meeting


Pastoral Support Prorammes


If pupils have already been temporarily excluded and have been reintegrated back into the school, they are technically still at risk of being permanently excluded.

On these occasions, it is recommended that the child should have a PSP prepared by school staff, agreed and signed by both child and parents. A PSP may be put into place when a child returns from a fixed-term exclusion if appropriate.

 The PSP will identify goals for the child to achieve, issues for parents to agree and strategies implemented by the school to provide continued support

 It will include advice from external agencies

 Be reviewed according to individual circumstances

 Will be reviewed with the intention that the behaviour originally targetted has changed for the better

PSPs will be reviewed as evidence if considering permanent exclusion.