

From September 2017, we will be offering the **30 hours free nursery early education.**

To qualify for the free childcare all parents in the household must be: -

- working at least 16 hours a week
- earn at least £107 per week up to a max of £100,000
- Self-employed or zero contract hours need to meet above criteria
- 1 parent employed and 1 parent disabled or incapacitated based on receipt of specific benefits
- Both employed but 1 temporarily away from workplace – parental, maternity, paternity or adoption leave
- Both employed but 1 temporarily away from workplace on statutory sick pay

The core offer of 15 hours is every morning in the nursery 8.50-12.00.

The school does have a breakfast club facility that is available from 8.00 but this needs to be booked and paid for half a term in advance.

If eligible you may choose to take up the afternoon provision – 12.00 – 3.25. You do not have to take all 5 afternoons but your days need to be booked half a term in advance. If you do require the whole 5 days you will be required to pay £12 a week. This covers the 2 hours over the free 30 hours. This must be paid half a term in advance at the time of booking. Non-payment will mean you will lose your place for the afternoon session.

Families whose circumstances change, meaning they are no longer eligible to the **30 hours free**, will receive a “grace period” – this means they will be able to keep their children at the setting for a short period. Once the “grace period” has lapsed they will still be entitled to the 15 hours in the morning. If they wish to continue with the afternoon sessions they will need to pay for any further hours. **This will need to be booked and paid for half a term in advance.**

Families who are not eligible for the 30 hours will still get the 15 hours free of childcare in the mornings and will have the option to pay for additional hours. **This will need to be booked and paid for half a term in advance.**

Parents must apply for Nursery places following the guidelines set out in the Primary Education in Hertfordshire booklet. Places will be allocated by the school.

All children staying for the afternoon will be eligible for a school packed lunch at a cost of £3.25 (not a hot dinner) or a home packed lunch can be provided if preferred.

Absence through sickness or holiday in term time will not be refunded as we have to cover our staffing costs.

If the number of applications is less than the number of nursery places available the school will accept all the applications. The school will allocate places using Hertfordshire County Council’s published criteria set out in our Admissions Policy.

Additional sessions can be added but requests need to be submitted to the office in advance of the day the extra session is required for. These sessions are allocated on a first come first served basis according to availability.

Term for 2017/18	Cost for the whole week if entitled to 30 hours 1 week = £12	Cost if not entitled to 30 hours at 1 <sup>st</sup> 15 hours free, remaining time £6 per hour 1 day = £21 1 week = £105	Breakfast club cost at £2 a day 1 week = £10 a week
Autumn 1 7 weeks	£84	£735	£70
Autumn 2 7 weeks & 1 day	£84	£756	£72
Spring 1 5 weeks & 3 days	£60	£588	£56
Spring 2 5 weeks & 3 days	£60	£588	£56
Summer 1 5 weeks & 4 days	£60	£609	£54
Summer 2 7 weeks	£84	£735	£70